

## Want to Check On Your Registration?

Many participants register for courses and want to confirm the process has been completed. The directions below show you how to check your course registration status.

Once you are registered in a course, you will receive a “Welcome” email from your facilitator 3 days prior to course start date. [Please check this webpage for registration and course dates.](#)

If you have registered for a **graduate credit** course—look out for an important email from us with The College of Charleston registration directions.

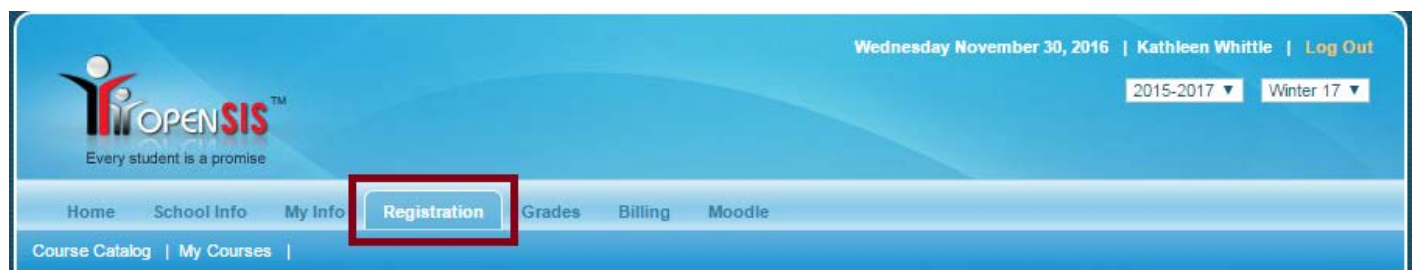
### To check or confirm registration:

You will log into your OpenSIS account. Once in OpenSIS, you will need to select “Winter, Spring, Summer or Fall,” from the drop down menu depending on the session.

**Please note:** to select the proper year from the drop down menu. Example: “Winter 17”



You will then go to the “Registration” tab:



Once at the registration tab you will select “My Courses”



Once “My Courses” has been selected you will see your course(s):

The screenshot shows the iOPENSIS web application interface. At the top, the date is Wednesday November 30, 2016, and the user is Kathleen Whittle. The navigation menu includes Home, School Info, My Info, Registration, Grades, Billing, and Moodle. The 'My Courses' section is active, displaying a message: '1 Request was found.' Below this is a table with the following data:

Course	Marking Period	Status	Date
R2S: Content Area RW EC EL Renewal	Winter 17	Scheduled	2016-11-30

The 'Status' cell in the table is highlighted with a red box.